

Canandaigua City School District
Discrimination, Harassment & Bullying Complaint Form
 (please type or print clearly)

Date submitted:

SECTION I

Name of Complainant (print)	Signature of Complainant
Complainant's Home Address	Complainant's Phone Number(s)
Street Address	Home: ()
City/Town, State	Cell: ()
Zip Code	Work: ()

Complainant's Role(s) in the School (check all that apply)

<input type="checkbox"/> Student Grade: _____ Age: _____	<input type="checkbox"/> District employee <input type="checkbox"/> Parent or guardian <input type="checkbox"/> Community member or other
--	---

SECTION II

School Building Name/ Location	School Principal's Name/ Department Head

SECTION III

The Discrimination, Harassment, or Bullying is Based on Your: (check all that apply)

<input type="checkbox"/> Race <input type="checkbox"/> Color <input type="checkbox"/> Creed <input type="checkbox"/> Religion <input type="checkbox"/> Religious Practice <input type="checkbox"/> National Origin <input type="checkbox"/> Ethnicity <input type="checkbox"/> Sex <input type="checkbox"/> Gender Identity <input type="checkbox"/> Sexual Orientation	<input type="checkbox"/> Political Affiliation <input type="checkbox"/> Age <input type="checkbox"/> Marital Status <input type="checkbox"/> Military Status <input type="checkbox"/> Veteran Status <input type="checkbox"/> Disability <input type="checkbox"/> Weight <input type="checkbox"/> Domestic Violence Victim Status <input type="checkbox"/> Other (specify) _____
--	--

SECTION IV

Date of first alleged incident of discrimination, harassment, or Bullying:

Name of the person(s) committing action(s) against complainant, if known:

Name(s):

Their job or role (if known):

Description of incident(s):

Witnesses, if any, or others who should be contacted with knowledge vital to this investigation (include contact information for each person):

Name(s):

Contact Information:

Others you may have discussed this incident with, including contact information for each:

Name(s):

Contact Information:

SECTION V

If there are multiple instances of alleged discrimination, harassment, or bullying, provide the dates, description of the incidents, and those

Section does not apply

Name(s):

Their job or role (if known):

Description of incident(s) with dates:

Has this matter of discrimination, harassment, or bullying been previously reported?

No

Yes Date:

Reported to (Name, Title/Job):

If yes, describe the outcome or resolution:

SECTION VI

Remedy, outcome or resolution sought by complainant:

Once completed, please forward this form to the **Civil Rights Compliance Officer** at 143 North Pearl St. Canandaigua, NY 14424, or to your **Principal** or the **Department Head**.