



The Regular meeting of the Canandaigua City School District Board of Education was held on Thursday, March 9, 2017 at 5:45 p.m. in the Canandaigua City School District Office, President Grimm presiding.

BOARD MEMBERS PRESENT: Jeanie Grimm, Cheryl Birx, Bill Patrowicz, Michelle Pedzich, *John Polimeni (left at 6:00 p.m.)*, Beth Thomas, Tom Reho, Ralph Undercoffler

BOARD MEMBERS ABSENT: Joe Delforte

LEADERSHIP TEAM PRESENT: Lynne Erdle, Brian Nolan, Matt Schrage, John Zappia

ADMINISTRATIVE TEAM PRESENT: Brian Amesbury, John Arthur, Deb Bowen, Eric Jordan, Stephanie Knapp, John LaFave, Mike McClain, Jim Simmons, Vernon Tenney, Andy Thomas

BOARD DISTRICT CLERK: Deborah Sundlov

OTHERS PRESENT: Cary Burke, Darlene Daley, Greg Kane, Sarah O'Brien, Mike Prusinowski, Heather Rauli, Jen Schneider, Mark LaRoach, other family members and staff.

***Executive Session***

Upon a motion made by Mrs. Birx, seconded Mrs. Thomas, with all present voting yes, the Board of Education approved calling an Executive Session at 5:45 p.m. for the purposes of discussing five employment history of a particular employees and matters leading to the appointment, employment, promotion, demotion or removal of a particular person or employee.

**APPROVED:**  
**EXECUTIVE**  
**SESSION**

***Return to Open Session***

Upon a motion made by Mrs. Birx, seconded by Mrs. Thomas, with all present voting yes, the Board of Education returned to Open Session at 6:00 p.m.

**APPROVED:**  
**OPEN SESSION**

***The Board had a break from 6:00 – 6:30 to listen to a group of kindergarten students sing***

***Pledge of Allegiance to the Flag***

Mrs. Grimm convened the meeting at 6:30 p.m., Ethan Kane asked everyone to stand for the Pledge of Allegiance.

***President Comments***

Mrs. Grimm handed the Board members and administrators a folder Wayne-Finger Lakes BOCES used for the interview question session.

***Superintendent Comments***

Cause for Applause

Mr. Brian Amesbury, Primary-Elementary School Principal, reported on Reading Rocks Read-A-Thon that Mrs. Darlene Daley, Primary-Elementary School Teacher, organized for February 16. Board members, community members, students and administrators volunteered to read to classes throughout the day. Mrs. Daley went over

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and above on planning and making the event educational, exciting and enjoyable for all. Mrs. Daley was handed a Cause for Applause Award.

***Mrs. Daley left at 6:35 p.m.***

Regional Conference Day

Superintendent Erdle handed out the Regional Conference Day, Connecting for Kids brochure that Canandaigua, Marcus Whitman, Midlakes and Naples will be holding on March 17.

***Public comments***

There were no public comments.

***2017-2018 Budget Presentation***

Superintendent Erdle reviewed the Board of Education Guidelines that were adopted in November. We currently have 13 classroom teachers set for retirement. Clerical and Paraprofessional do not have the same deadline requirement. We continue to realign staff with positions needed. Budgets for the Academy, Middle School, Primary-Elementary, Music and Office of Instruction were reviewed. Presentations were made for Athletic, Technology, Special Program, Transportation and Building and Grounds.

Mr. John Zappia, Assistant Superintendent for Business, reviewed four Tax Levy options. Ranging from 2% to 3.44%. The board engaged in discussion and agreed to see numbers between 2.44% and 3%.

***Those not participating in the rest of the meeting left at 7:58 p.m.***

***Bus Bond Resolution***

Upon a motion made by Mrs. Birx, seconded by Mrs. Pedzich, with all present voting **APPROVED** yes, the Board of Education agreed to vote on the Bus Bond Resolution.

BOND RESOLUTION DATED MARCH 9, 2017 OF THE BOARD OF EDUCATION OF THE CANANDAIGUA CITY SCHOOL DISTRICT AUTHORIZING GENERAL OBLIGATION BONDS TO FINANCE THE ACQUISITION OF SCHOOL BUSES, AUTHORIZING BOND ANTICIPATION NOTES IN CONTEMPLATION THEREOF, THE LEVY OF TAXES IN ANNUAL INSTALLMENTS IN PAYMENT THEREOF, THE EXPENDITURE OF SUCH SUMS FOR SUCH PURPOSE, AND DETERMINING OTHER MATTERS IN CONNECTION THEREWITH.

BE IT RESOLVED BY THIS BOARD OF EDUCATION AS FOLLOWS:

Section 1. The City School District of the City of Canandaigua, New York ("Canandaigua City School District") shall undertake certain capital expenditures, as more particularly described in Section 3 hereof.

Section 2. The Canandaigua City School District is hereby authorized to issue its General Obligation Serial Bonds in the aggregate principal amount of not to exceed \$499,199, pursuant to the Local Finance Law of New York, in order to finance the specific objects or purposes described herein, and such amount is hereby appropriated therefor.

Section 3. The specific objects or purposes to be financed pursuant to this resolution (hereinafter referred to as "purpose") are the acquisition of three 74-passenger school buses at an estimated aggregate cost

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of \$332,359, two 48-passenger wheelchair buses at an estimated aggregate cost of \$252,457, one 72-passenger rear engine bus, at an estimated cost of \$126,383, and one 5-passenger car at an estimated cost of \$20,000, all at an estimated maximum aggregate cost of \$731,199.

Section 4. It is hereby determined and declared that (a) the maximum cost of said purpose, as estimated by the Board of Education, is \$731,199, (b) the Canandaigua City School District plan to finance the cost of said purpose is (i) to expend \$232,000 from the existing 2014 Transportation Vehicle Reserve Fund for such costs; and (ii) to provide up to \$499,199 from funds raised by the issuance of said Bonds and Bond Anticipation Notes hereinafter referred to, to be offset and reduced dollar for dollar by the amount of available undesignated fund balance that may be appropriated by the board of education therefor in its discretion; and (c) no money has heretofore been authorized to be applied to the payment of the cost of said purpose.

Section 5. It is hereby determined that the purpose is one of the class of objects or purposes described in Subdivision 29 of Paragraph a of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of said purpose is five (5) years.

Section 6. The Canandaigua City School District is hereby authorized to issue its Bond Anticipation Notes in the aggregate principal amount of not to exceed \$499,199, and is hereby authorized to issue renewals thereof, pursuant to the Local Finance Law of New York in order to finance the purpose in anticipation of the issuance of the above described Bonds.

Section 7. It is hereby determined and declared that (a) there are presently no outstanding Bond Anticipation Notes issued in anticipating of the sale of said Bonds, (b) the Bond Anticipation Notes authorized hereby are not issued in anticipation for Bonds for an assessable improvement.

Section 8. It is hereby determined and declared that the Canandaigua City School District reasonably expects to reimburse the general fund, or such other fund utilized, not to exceed the maximum amount authorized herein, from the proceeds of the obligations authorized hereby for expenditures, if any, from such fund that may be made for the purpose prior to the date of issuance of such obligations. This is a declaration of official intent under Treasury Regulation §1.150-2.

Section 9. The faith and credit of the Canandaigua City School District, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such Bonds and Bond Anticipation Notes as the same respectively become due and payable. And annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year. There shall annually be levied on all taxable real property of said School District, a tax sufficient to pay the principal of and interest on such obligations as the same become due and payable.

Section 10. The power to further authorize the issuance of said Bonds and Bond Anticipation Notes and to prescribe the terms, form and contents of said Bonds and Bond Anticipation Notes, subject to the provisions of this resolution and the Local Finance Law of New York, including without limitation, the consolidation with other issues, the determination to issue Bonds with substantially level or declining annual debt service, whether to authorize the receipt of bids in an electronic format, and to sell and deliver said Bonds and Bond Anticipating Notes, is hereby delegated to the President of the Board of Education or to the Vice President of the Board in the event of the absence or unavailability of the President. The President of the Board of Education and the District Clerk are hereby authorized to sign by manual or facsimile signature any Bonds and Bond Anticipation Notes issued pursuant to this resolution, and are hereby authorized to affix to such Bonds and Bond Anticipation Notes the corporate seal of the School District and to attest the same.

Section 11. After compliance with Section 12 hereof, this resolution, or a summary hereof, shall be published in full by the District Clerk or the Clerk's designee together with a notice in substantially the form prescribed by Section 81.00 of said Local Finance Law, and such publication shall be in each official newspaper of the School District. The validity of said Bonds and Bond Anticipation Notes may be contested only if such obligations are authorized for an object or purpose for which said School District is not authorized to expend money, or the provisions of law which should be complied with, and an action, suit or proceeding contesting such

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validity, is commenced within twenty (20) days after the date of such publication; or if said obligations are authorized in violation of the provisions of the Constitution.

Section 12. This resolution shall be submitted to a referendum of the qualified electors of the School District on May 16, 2017 pursuant to Section 37.00 of the Local Finance Law of the State of New York and shall take effect immediately upon approval at such referendum.

Duly put to a vote as follows:

Cheryl Birx	Voting Yes
Joseph Delforte, Jr.	Absent
Bill Patrowicz	Voting Yes
Michelle Pedzich	Voting Yes
John Polimeni	Absent
Tom Reho	Voting Yes
Beth Thomas	Voting Yes
Ralph Undercoffler	Voting Yes
Jeanie Grimm	Voting Yes

**Building Bond Resolution**

Upon a motion made by Mrs. Thomas, seconded by Mr. Undercoffler, with all present voting yes, the Board of Education agreed to vote on the Building Bond Resolution. **APPROVED**

BOND RESOLUTION DATED MARCH 9, 2017 OF THE BOARD OF EDUCATION OF THE CANANDAIGUA CITY SCHOOL DISTRICT AUTHORIZING GENERAL OBLIGATION BONDS TO FINANCE CERTAIN CAPITAL COSTS CONSISTING OF THE ACQUISITION OF A BUILDING WITHIN THE SCHOOL DISTRICT, AUTHORIZING THE ISSUANCE OF BOND ANTICIPATION NOTES IN CONTEMPLATION THEREOF, THE LEVY OF TAXES IN ANNUAL INSTALLMENTS IN PAYMENT THEREOF, THE EXPENDITURE OF SUCH SUMS FOR SUCH PURPOSE, AND DETERMINING OTHER MATTERS IN CONNECTION THEREWITH.

WHEREAS, the Board of Education, acting as lead agency under the State Environmental Quality Review Act and the applicable regulations promulgated thereunder ("SEQRA"), has completed its environmental review and, on February 16, 2017, has duly adopted a negative declaration and has determined that the implementation of the unlisted action as proposed will not result in any significant adverse environmental impacts; now therefore

BE IT RESOLVED BY THIS BOARD OF EDUCATION AS FOLLOWS:

Section 1. The City School District of the City of Canandaigua, New York ("Canandaigua City School District") shall undertake certain capital costs, as more particularly described in Section 3 hereof.

Section 2. The Canandaigua City School District is hereby authorized to issue its General Obligation Serial Bonds in the aggregate principal amount of not to exceed \$650,000, pursuant to the Local Finance Law of New York, in order to finance the specific object or purpose described herein.

Section 3. The specific object or purpose to be financed pursuant to this resolution (hereinafter referred to as "purpose") is the acquisition and reconstruction of a building, to include up to approximately two (2) acres of land located at 5262 Parkside Drive, Canandaigua, New York.

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Section 4. It is hereby determined and declared that (a) the maximum aggregate cost of said purpose, as estimated by the Board of Education, is \$650,000, and such amount is hereby appropriated therefor; (b) the Canandaigua City School District's plan to finance the cost of said purpose is to provide up to \$650,000 from funds raised by the issuance of said Bonds and the Bond Anticipation Notes hereinafter referred to, to be offset and reduced dollar for dollar by the amount of available undesignated fund balance that may be appropriated by the board of education therefor in its discretion; and (c) no money has heretofore been authorized to be applied to the payment of the cost of said purpose.

Section 5. It is hereby determined that the purpose is one of the class of objects or purposes described in Subdivisions 11, 21 and 97 of Paragraph a of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of said purpose is thirty (30) years.

Section 6. The Canandaigua City School District is hereby authorized to issue its Bond Anticipation Notes in the aggregate principal amount of not to exceed \$650,000 and is hereby authorized to issue renewals thereof, pursuant to the Local Finance Law of New York in order to finance the purpose in anticipation of the issuance of the above described Bonds.

Section 7. It is hereby determined and declared that (a) there are presently no outstanding Bond Anticipation Notes issued in anticipation of the sale of said Bonds, (b) the Bond Anticipation Notes authorized hereby shall mature within one year of the date of issuance thereof or such longer term as may be desired in accordance with the provisions of the Local Finance Law, (c) the Bond Anticipation Notes authorized hereby are not issued in anticipation for Bonds for an assessable improvement, and (d) current funds will be provided prior to the issuance of the Bonds or Bond Anticipation Notes herein authorized, to the extent, if any, required by Section 107.00 of the Local Finance Law.

Section 8. It is hereby determined and declared that the Canandaigua City School District reasonably expects to reimburse the general fund, or such other fund as may be utilized, not to exceed the maximum amount authorized herein, from the proceeds of the obligations authorized hereby for expenditures, if any, from such fund that may be made for the purpose prior to the date of issuance of such obligations. This is a declaration of official intent under Treasury Regulation §1.150-2.

Section 9. The faith and credit of the Canandaigua City School District, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such Bonds and Bond Anticipation Notes as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year. There shall annually be levied on all taxable real property of said School District, a tax sufficient to pay the principal of and interest on such obligations as the same become due and payable.

Section 10. The power to further authorize the issuance of said Bonds and Bond Anticipation Notes and to prescribe the terms, form and contents of said Bonds and Bond Anticipation Notes, subject to the provisions of this resolution and the Local Finance Law of New York, including without limitation, the consolidation with other issues, the determination to issue Bonds with substantially level or declining annual debt service, all contracts for, and determinations with respect to credit or liquidity enhancements, if any, and to sell, issue and deliver said Bonds and Bond Anticipation Notes, subject to the provisions of this resolution and Local Finance Law, is hereby delegated to the President of the Board of Education or to the Vice President of the Board in the event of the absence or unavailability of the President. The President of the Board of Education, Vice President and the District Clerk are hereby authorized to sign by manual or facsimile signature any Bonds and Bond Anticipation Notes issued pursuant to this resolution, and are hereby authorized to affix to such Bonds and Bond Anticipation Notes the corporate seal of the School District and to attest the same.

Section 11. After compliance with Section 12 hereof, this resolution, or a summary hereof, shall be published in full by the District Clerk of the School District together with a notice in substantially the form prescribed by Section 81.00 of said Local Finance Law, and such publication shall be in each official newspaper of the School District. The validity of said Bonds and Bond Anticipation Notes issued in anticipation of the sale of said Bonds

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may be contested only if such obligations are authorized for an object or purpose for which said School District is not authorized to expend money, or the provisions of law which should be complied with, at the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity, is commenced within twenty (20) days after the date of such publication; or if said obligations are authorized in violation of the provisions of the Constitution.

Section 12. This resolution shall be submitted to a referendum of the qualified electors of the School District on May 16, 2017 pursuant to Section 37.00 of the Local Finance Law of the State of New York and shall take effect immediately upon approval at such referendum.

Duly put to a vote as follows:

Cheryl Birx	Voting Yes
Joseph Delforte, Jr.	Absent
Bill Patrowicz	Voting Yes
Michelle Pedzich	Voting Yes
John Polimeni	Absent
Tom Reho	Voting Yes
Beth Thomas	Voting Yes
Ralph Undercoffler	Voting Yes
Jeanie Grimm	Voting Yes

**2017 Capital Reserve Fund Bond Resolution**

Upon a motion made by Mrs. Birx, seconded by Mrs. Pedzich, with all present voting yes, the Board of Education agreed to vote on the 2017 Capital Reserve Fund Bond Resolution.

**APPROVED**

BE IT RESOLVED, by the Board of Education of the Canandaigua City School District, New York, as follows:

Section 1. Pursuant to Section 3651 of the Education Law there is hereby established a capital reserve fund for the Canandaigua City School District, New York, which shall be designated as the “2017 Capital Reserve Fund” of said School District.

Section 2. Such 2017 Capital Reserve Fund is hereby established for financing, in whole or in part, the following objects or purposes of said School District:

Site work, construction, reconstruction and improvement of school buildings and facilities, including original furnishings, equipment, machinery or apparatus incidental thereto, and the purchase of technology equipment, transportation vehicles, furnishings, and other equipment, machinery or apparatus separately; provided that such capital costs are an object or purpose that would be eligible for financing under the Local Finance Law, and costs incidental thereto.

Section 3. The ultimate amount of such Fund shall be \$5,000,000 plus earnings thereon.

Section 4. The probable term of such Fund shall be ten (10) years, after which time no further funds may be transferred to such Fund, unless previously extended by the voters, but such Fund shall continue in existence until liquidated in accordance with the Education Law or until the funds are exhausted.

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Section 5. The source from which the funds for such Fund will be obtained is as follows: (i) amounts from budgetary appropriations from time to time, and (ii) unappropriated fund balance made available by the Board of Education from time to time, and (iii) New York State Aid received and made available by the Board of Education from time to time, all to the extent permitted by law.

Section 6. This resolution shall take effect upon the approval thereof by a majority of the qualified voters of said School District voting on a proposition therefor submitted at the annual meeting of said School District, the details of which and form of proposition to be so submitted shall be specified by a further resolution of this Board of Education. Upon such approval, no further action of this Board of Education will be required to perfect the establishment of such Reserve Fund.

Duly put to a vote as follows:

Cheryl Birx	Voting Yes
Joseph Delforte, Jr.	Absent
Bill Patrowicz	Voting Yes
Michelle Pedzich	Voting Yes
John Polimeni	Absent
Tom Reho	Voting Yes
Beth Thomas	Voting Yes
Ralph Undercoffler	Voting Yes
Jeanie Grimm	Voting Yes

**Resolution of Necessity**

Upon a motion made by Mrs. Thomas, seconded by Mrs. Birx, with all present voting yes, the Board of Education agreed to vote on the Resolution of Necessity.

**APPROVED**

BE IT RESOLVED THAT:

Pursuant to Education Law §2512(2) and (3), the Board of Education of the City School District of the City of Canandaigua, New York has determined the necessity for certain capital costs consisting of the acquisition of a building and land, to include up to approximately two (2) acres of land located at 5262 Parkside Drive, Canandaigua, New York, and other incidental improvements, if any, deemed necessary in connection therewith for such construction and school use, all at an estimated maximum aggregate cost of \$650,000. A description by metes and bounds or by lot number is attached hereto.

The necessity for the above is summarized as “Exhibit A” attached hereto and occurred as a result of deliberations by the Board of Education and its various committees during the [2016-2017] school year, and is set forth in the minutes of the February 16, 2017; January 9, 2017, January 19, 2017, November 17, 2016 and November 17, 2016 Board of Education meetings. These plans were reviewed with the public at information sessions held on February 16, 2017; January 19, 2017 and November 17, 2016.

Duly put to a vote as follows:

Cheryl Birx	Voting Yes
Joseph Delforte, Jr.	Absent
Bill Patrowicz	Voting Yes
Michelle Pedzich	Voting Yes
John Polimeni	Absent
Tom Reho	Voting Yes
Beth Thomas	Voting Yes
Ralph Undercoffler	Voting Yes
Jeanie Grimm	Voting Yes

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**Ballot Propositions**

Upon a motion made by Mrs. Birx, seconded by Mr. Undercoffler, with all present voting **APPROVED** yes, the Board of Education agreed to vote on the Ballot Propositions.

BE IT RESOLVED BY THE BOARD OF EDUCATION AS FOLLOWS:

1. The following notice shall be added to the notice of annual meeting and election:

AND NOTICE IS ALSO GIVEN that the following propositions will be submitted for voter approval at such time:

Shall the following resolution be adopted to wit:

**PROPOSITION #1**

Shall the bond resolution adopted by the Board of Education of the City School District of the City of Canandaigua, New York, dated March 9, 2017, authorizing the acquisition of three 74-passenger school buses at an estimated aggregate cost of \$332,359, two 48-passenger wheelchair buses at an estimated aggregate cost of \$252,457, one 72-passenger rear engine bus, at an estimated cost of \$126,383, and one 5-passenger car at an estimated cost of \$20,000, all at an estimated maximum aggregate cost of \$731,199, less trade-in value, if any, and the appropriation and expenditure from the existing 2014 Transportation Vehicle Reserve Fund of \$232,000 for such cost; the levy of a tax to be collected in annual installments therefor; the issuance of debt obligations of the School District as may be necessary, not to exceed \$499,199, shall be issued, or the board of education may appropriate in its discretion undesignated available fund balance therefor, all be approved?

**PROPOSITION #2**

Shall the bond resolution adopted by the Board of Education of the City School District of the City of Canandaigua, New York, dated March 9, 2017, authorizing capital costs consisting of the acquisition and reconstruction of a building, to include up to approximately two (2) acres of land located at 5262 Parkside Drive, Canandaigua, New York, and the acquisition of certain original furnishings, equipment, and apparatus and other incidental improvements required in connection therewith for such construction and school use, at an estimated maximum aggregate cost of \$650,000; and providing that such cost, or so much thereof as may be necessary, shall be raised by the levy of a tax to be collected in annual installments with such tax to be partially offset by state aid available therefor, and in anticipation of such tax, the issuance of debt obligations of the School District as may be necessary, not to exceed \$650,000, shall be issued, or the board of education may appropriate in its discretion undesignated available fund balance therefor, all be approved? A metes and bounds legal description of such real property to be acquired will be available for inspection at such voter meeting and is hereby incorporated and adopted herein.

The School District, acting as lead agency under the State Environmental Quality Review Act and the applicable regulations promulgated thereunder ("SEQRA"), has completed its environmental review and, on February 16, 2017, has duly issued a negative declaration and has determined

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that the implementation of the unlisted action as set forth in Proposition #2 as proposed will not result in any significant adverse environmental impacts.

PROPOSITION #3

Resolved that the Board of Education of the City School District of the City of Canandaigua, New York, is hereby authorized to establish a Capital Reserve Fund pursuant to Section 3651 of the Education Law (to be known as the “2017 Capital Reserve Fund”), with the purpose of such fund being to finance site work, construction, reconstruction and improvement of school buildings and facilities, including original furnishings, equipment, machinery or apparatus incidental thereto, and the purchase of technology equipment, transportation vehicles, furnishings, and other equipment, machinery or apparatus separately; provided that such capital costs are an object or purpose that would be eligible for financing under the Local Finance Law, the ultimate amount of such fund to be \$5,000,000, plus earnings thereon, the probable term of such fund to be 10 years, but such fund shall continue in existence until liquidated in accordance with the Education Law or until the funds are exhausted, and the sources from which the funds shall be obtained for such Reserve are (i) amounts from budgetary appropriations from time to time, and (ii) unappropriated fund balance made available by the Board of Education from time to time, and (iii) New York State Aid received and made available by the Board of Education from time to time, all as permitted by law.

2. At such meeting taxes to be levied by installments will be proposed providing for payment of the acquisition of school buses. Such taxes shall be levied upon all the taxable property of the District, shall be levied in annual installments and shall be of such amounts and levied in such years as may be determined by the Board of Education.

3. The District Clerk or the Clerk’s designee is hereby directed to add the above to the notice of the annual meeting of the School District.

4. This resolution shall take effect immediately upon its adoption.

Duly put to a vote as follows:

Cheryl Birx	Voting Yes
Joseph Delforte, Jr.	Absent
Bill Patrowicz	Voting Yes
Michelle Pedzich	Voting Yes
John Polimeni	Absent
Tom Reho	Voting Yes
Beth Thomas	Voting Yes
Ralph Undercoffler	Voting Yes
Jeanie Grimm	Voting Yes

**Consensus Agenda**

Upon a recommendation by the Superintendent, a motion made Mrs. Thomas, seconded by Mr. Reho, with everyone present voting yes the Board of Education approved:

**APPROVED:**  
**CONSENSUS**  
**AGENDAS**

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**Business and District Matters**

1. the adoption of the 2017 - 2018 school calendar. Additional information is included as an attachment and is filed in the Supplemental Minutes File. **2017-2018 SCHOOL CALENDAR**
  
2. the request of Mr. Vernon Tenney, Academy Principal, is for artist **Fatima Razic and Frances Hare**, from Young Audiences of Rochester, to provide a three day workshop, for students at the CACC on March 14, March 16, and 22, 2017. The cost of \$510 will be paid through CACC PE budget. **GUESTS**
  
3. the request of Mr. Vernon Tenney for the creation of one new scholarships to be awarded at the night time awards assembly. **NEW SCHOLARSHIP**
  - **Mike Pane Student Athlete Scholarship** in the amount of \$500 to be awarded to a high achieving, dedicated student in the classroom with plans for further education; regarded by others as a good friend, citizen and team mate; and participated on CA Varsity lacrosse for a minimum of two years.
  
4. the request of Mr. Vernon Tenney: **OBSERVATION HOURS**

<u>Name</u>	<u>Institution</u>	<u>Cooperating Teacher</u>	<u>Dates</u>
Rachel Turrell	MCC	Kris VanDuyne/Kim Webb	February – May 19
Michael Newcomb	SUNY Cortland	Bill Bove-coordinator	May 15-May 26
  
5. the request of Mrs. Gabrielle Seeber, Middle School teacher, for her two sons to attend Canandaigua Schools; **Isaiah Seeber** to attend kindergarten and **Elijah Seeber** to attend first grade beginning September 2017. This is in accordance with Policy # 7130 Non-Resident Students, allowing children of District employees to attend Canandaigua Schools on a tuition-free basis. **ATTEND CANANDAIGUA SCHOOLS**
  
6. the request of Mr. John Arthur, Middle School Principal, for initial approval of the below trip. Additional information is included as an attachment and will be filed in the Supplemental Minutes File. **FIELD TRIP ~ INITIAL APPROVAL**
  - **Natural Helper Retreat**, Rush, New York, November 1-3, 2017
  
7. the request of Mr. Vernon Tenney for a new club at the Academy, **Fiddle Club**. The Fiddle Club will provide opportunity for string students to rehearse and perform genres of musical literature not typically taught in the class setting, such as authentic fiddle, jazz and film music. Mr. Nicholas Dubin will be the unpaid advisor. **NEW CLUB**
  
8. An agreement with the Department of Health and the Trading Partner where the Trading Partner agrees to conform to the specific HIPAA-compliant file formats, electronic data transfer protocols, and data security measures required by the state's Management Medicaid Information System (MMIS). **AGREEMENT**
  
9. the recommendations of the Committee on Preschool Education, which is filed as an attachment in the Supplemental Minutes File. **PRESCHOOL SPECIAL EDUCATION**
  
10. the recommendations of the Committee on Special Education, which is filed as an attachment in the Supplemental Minutes File. **SPECIAL EDUCATION**



**Personnel**

1. Non-Instructional Personnel

A. Removals

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Reason</u>
Dawn McWilliams	Secretary I	2/24/2017	Resignation
Rhonda Mapes	Food Service Helper	3/8/2017	Resignation
Paul Coats	School Bus Driver	6/24/2017	Retirement
Joanne Smith	Food Service Helper	3/15/2017	Resignation
Gordon Estey	Audio Visual Technician	6/30/2017	Retirement

B. Appointments

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Janelle McCormick	Teacher Aide	3/6/2017	\$10.02/hr.
June Lincoln	Substitute Teacher Aide	2/27/2017	\$9.70/hr.
Richard Morgan	School Monitor/Teacher Aide	2/27/2017	\$9.75/hr./ \$10.02/hr.
Bridgett Mussaw	School Monitor	3/6/2017	\$9.75/hr.

2. Instructional Personnel

A. Leave of Absence

- (1) Melanie Dyroff, Librarian/Media Specialist at the Middle School, for a pregnancy-related disability leave of absence to begin on or about May 23, 2017 and to end on or about June 30, 2017.
- (2) Tina Walters, Special Education Teacher at the Primary School, for a pregnancy-related disability leave of absence to begin February 27, 2017 and to end April 7, 2017 immediately followed by an unpaid child-rearing leave of absence to end June 30, 2017.

B. Appointments

(1) Mentor

the following person for a Mentor Assignment at a rate of pay in accordance with contract:  
 Andrea Smith mentor to Caroline Prestano effective 3/6/2017

(2) Interim Substitute Teacher

the following individuals for Interim Substitute Teacher positions as indicated at a specified daily rate for the duration of their assignment:

Kelly Tansey, French Teacher at Middle School	3/6/2017 – 6/30/2017
Steven Verbridge, Special Education Teacher at Possibilities Center	3/2/2017 – 6/30/2017

***End of Consensus Agenda***

***Board Committee Reports***

Audit Committee

Mr. Bill Patrowicz reported on behalf of the Audit Committee which met on March 3. The Committee received an update on Reserves, talked about the tax levy cap. The district is currently undergoing an

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internal audit for health benefits for active employees and retirees. The Committee will be receiving a fund balance at each meeting. The next meeting is scheduled for April 7.

#### Site Committee

Mr. Brian Nolan, Assistant Superintendent for Personnel and Support Services, reported on behalf of the Site Committee which met March 7. A project update was received, with most items being well ahead of schedule. The track is anticipated to be used in the spring. The new lock sets are installed and working. The Committee discussed naming the field Braves Field instead of a contest. The Board agreed Braves Field was an appropriate name.

#### ***District Committee Reports***

##### Policy Committee

Mrs. Thomas reported on behalf of the Policy Committee. The Committee has been meeting for the last 18 months reviewing new policies through NYSSBA for our district to switch to a new provider. We will have back two sections for the Board to review shortly and will send packets along as they are received from NYSSBA. The intent is for the Board to review each packet and provide any questions or feedback as reviewing. We will then put the entire packet on for a first reading at the end of the school year and final approval at the Reorganizational meeting.

##### Technology

Mrs. Birx reported on behalf of Technology Committee which met earlier in the day. A student run help desk will be implemented next year at the Academy. Students and staff can bring their Chromebook to the help desk for technology issues. The Committee reviewed a new website vendor which will have our website up and running by July 1. The next meeting is scheduled for April 13.

##### Character Education

Mr. Undercoffler reported on behalf of the Character Education Committee. The Committee has been meeting throughout the year and will present to the Board on May 11.

#### ***Upcoming Events***

- March 10,11,12 - CA Players Musical
- March 12 - Daylight Savings Time
- March 13-17 – CA College Week
- March 14 - K-5 - Parent-Teacher Evening Conference
- March 14 - Middle School Concert
- March 17 - Superintendent Conference Day
- March 17,18 - CA Players Musical
- March 20 - First Day of Spring
- March 21 - District Orchestra Concert
- March 23 - Middle School Concert
- March 23 - Regular Board Meeting
- March 28 - Academy Music in School Concert 1
- March 29 - Kindergarten Information Parent Night
- March 30 - Academy Music in School Concert 2
- March 31 - UPK Application Deadline
- March 31 - CA Idol Show

***Lead and inspire a community of learners to fulfill their academic and creative potential***



***Adjournment***

Upon a motion made by Mrs. Pedzich, seconded Mrs. Thomas, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 8:13 p.m. The next Regular meeting will be on March 23, 2017 at the Operations Center at 6:30 p.m.

**APPROVED:**  
**ADJOURNMENT**

Respectfully submitted,

Deborah Sundlov  
District Clerk