



The Regular meeting of the Canandaigua City School District Board of Education was held on Monday, December 10, 2018 at 5:15 p.m. in the Canandaigua City School District Operations Center, President Grimm presiding.

BOARD MEMBERS PRESENT: Jeanie Grimm, Cheryl Birx, Joe Delforte, Bill Patrowicz, Michelle Pedzich, Megan Personale (*arrived 5:17 p.m.*), Jen Schneider, Beth Thomas

BOARD MEMBERS ABSENT: John Polimeni

LEADERSHIP TEAM PRESENT: Jamie Farr, Matt Fitch, Brian Nolan, Matt Schrage

ADMINISTRATIVE TEAM PRESENT: Vernon Tenney, Brian Amesbury, John Lafave, Jim Simmons, Dan Bowman

BOARD DISTRICT CLERK: Deborah Sundlov

OTHERS PRESENT: Drew Bittel

Executive Session

Upon a motion made Mrs. Thomas, seconded Mrs. Pedzich, with all present voting yes, the Board of Education approved calling an Executive Session at 5:15 p.m. for the purposes Discussions regarding proposed, pending or current litigation.

Return to Open Session

Upon a motion made by Mrs. Birx, seconded by Mrs. Pedzich, with all present voting yes, the Board of Education returned to Open Session at 6:23 p.m.

Pledge of Allegiance to the Flag

Mrs. Grimm called the meeting to order at 6:30 p.m. with third grader Grace Purbeck leading all in the Pledge of Allegiance.

President's Comments

Mrs. Grimm welcomed all in attendance.

Superintendent's Report

Superintendent Farr reported that a group of about 30 people at the Primary-Elementary building are meeting about the current building structure. They will be presenting to the Management Team and a couple of Board members their recommendations in the near future. The Futures Education of New York group completed their onsite visit over three days by interviewing over 80 people. A draft report will be issued and a meeting scheduled to present their findings. The recent Strategic Thinking meetings have been well attended. The last Strategic Thinking will be at the Operations Center on December 17.

Public Comments

There were no public comments.

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Student Representative ~ Drew Bittel

Drew Bittel reported Student Government is working with the Food Service Department to provide input about school lunches. Holiday Sprit Week is this week and next in each of the buildings. Auditions for the Academy Players: *All Shook Up* have taken place. The 21st Annual PRISM concert will be held December 12. The Tri-M Music Honors Society will be holding a non-perishable food drive. Drew also provided a sports update on the winter teams.

Drew Bittel left at 6:48 p.m.

Approval of Minutes

Upon a motion made by Mrs. Thomas, seconded by Dr. Schneider, with all present voting yes, the Board of Education approved the Regular Board Minutes of October 29, 2018 and November 26, 2018.

APPROVED: MINUTES

Educational Presentation

Social-Emotional Learning/Trauma Informed Partnership

Mr. John LaFave, Director of Student Support Services, along with Mr. Vernon Tenney, Academy Principal, and Mr. Brian Amesbury, Primary-Elementary Principal, presented an update on district initiatives in the area of Social-Emotional Learning and our partnership with the Finger Lakes Resiliency Network to become a trauma informed organization.

Consensus Agenda

Upon a motion made by Dr. Schneider, seconded by Mrs. Pedzich, with all present voting yes, the Board of Education approved:

APPROVED: CONSENSUS AND SUPPLEMENTALS

Business and District Matters

1. Agreements

an agreement between Ontario County, on behalf of the **Board of Elections**, with the Canandaigua City School District to provide election services for the May 22, 2019 School Budget and Board Member Election.

a second agreement with **Angela Stockman** of WNY Education Associates for the facilitation of d

2. Course Addition ~ Final Approval

at the November 14, 2018 CIE meeting, the Council reviewed the following Course additions. A thorough review occurred through the department, the building principal, and finally CIE as directed in the District's Curriculum Procedures Manual. Initial at November 26, 2018 Board meeting.

- AP Computer Science Principles

3. Course Name Changes ~ Final Approval

at the November 14, 2018 CIE meeting, the Council approved the following course name changes. Initial at November 26, 2018 Board meeting.

- From Electronic Music 6-8 to Music Lab 6-8
- From Music Appreciation I & II to Academy Music Lab I & II

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4. Volunteers

the request of Mr. John Arthur, Middle School Principal, for **Bob Cowdery, Annie Hendershot, Jen Rotz, Meghan Farrington** and **Josh Haygood** to volunteer by helping club advisor, Pam Welch with the supervision of the Middle School Snow Sports Club at Bristol Mountain.

the request of Mr. Brian Amesbury, Primary Elementary Principal for **Sandra Mignerey** to be a volunteer for the 2018-2019 school year.

the request of Mr. Vernon Tenney, Academy Principal, for **Tom Havens** to volunteer with the Robotics team.

5. Observation

the recommendation of Mr. Brian Amesbury:

40 Hours Observation

- Sarah Ott, Hobart William Smith with Keating/Jensen, 1/22/2019-5/6/2019

6. Audits

acceptance of the Single Audit and Extraclass Audit prepared by Raymond F. Wager, CPA, P.C. a division Mengel Metzger Barr & Co. LLP for the year ended June 30, 2018. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

7. Donation

of a donation from **Rochester Community Robotics** storage bins valued at \$876.47 to the Robotics team.

8. Recommendations of the Committee on Preschool Special Education

for review and consideration are the recommendations of the Committee on Preschool Education. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

9. Recommendations of the Committee on Special Education

for review and consideration are the recommendations of the Committee on Special Education. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

Personnel

1. Non-Instructional Personnel

A. Removals

| <u>Name</u> | <u>Position</u> | <u>Reason</u> | <u>Effective</u> |
|---------------|-------------------|---|------------------|
| Shatoya Moore | Teacher Aide | Termination | 11/28/2018 |
| Roger Tones | School Bus Driver | Resignation for the purpose of Retirement | 12/10/2018 |

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B. Appointments

Pending Civil Service approval and NYSED fingerprint clearance where applicable:

| <u>Name</u> | <u>Position</u> | <u>Effective</u> | <u>Rate</u> |
|------------------|-------------------------|------------------|-------------|
| Stacy DeJaeger | Substitute RPN | 12/11/2018 | \$20.00/hr. |
| Rebecca Knoerl | Substitute RPN | 12/11/2018 | \$20.00/hr. |
| Sherry Georgeson | Teacher Aide | 12/11/2018 | \$11.10/hr. |
| Donna Case | Sub Food Service Helper | 12/10/2018 | \$10.40/hr. |

2. Instructional Personnel

A. Leave of Absence

of Murphy Swain, Teacher Aide at the Academy, for a personal unpaid leave of absence to begin January 14, 2018 and to end May 4, 2019.

B. Appointments

1) 2018-2019 Mentor

the following staff member to be a Mentor for the 2018-2019 school year at the contractual rate:

| <u>Mentor</u> | <u>Intern</u> | <u>Building/Area</u> | <u>Effective</u> |
|-----------------|---------------|-------------------------|------------------|
| Deb VanDeMortel | Melinda Arist | PES – Special Education | 12/1/2018 |

2) Additional Stipend Positions

the following to additional stipend positions at the contractual rate:

| | |
|-------------------|----------------------------------|
| Brian Dermody | Chemical Safety Specialist |
| Leslie Legge | Academic Eligibility Coordinator |
| Marcia Kovalovsky | Athletic Event Coordinator |
| Tim Via | Arts In Education Coordinator |

3) Winter Coach

the following to Winter Coach position at the contractual rate:

| <u>Name</u> | <u>Sport</u> |
|-------------|-----------------------------|
| Bill Bowe | Modified A Girls Basketball |

4) Interim Substitute Teacher

the following individual for Interim Substitute Teacher position as indicated below at an agreed upon rate for the duration of the assignment:

| <u>Name</u> | <u>Position</u> | <u>Building</u> | <u>Effective</u> |
|----------------|-----------------|-----------------|----------------------|
| Patrick Wegman | Math Teacher | CACC | 10/23/2018–12/7/2018 |

5) Certified Substitute Teacher

the following individual has been recommended as a Certified Substitute Teacher conditional upon verification of certification and criminal history clearance from the New York State Education Department where appropriate.

Carrie McKeegan

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6) Non-Certified Substitute Teacher

the following individuals as a Non-Certified Substitute Teacher conditional upon verification of certification and criminal history clearance from the New York State Education Department and verification of 2 years of college where appropriate.

Keith Lord
Annie Benson

End of Consensus Agenda

Board Committee Reports

Audit Committee ~ Mrs. Michelle Pedzich

Mrs. Pedzich reported on behalf of the Audit Committee which met on December 7. The Committee received a quarterly auditor report, reviewed the 2019-2020 budget calendar, the long-range four-year plan, approved the senior citizens exemption and are on track for tax collection. The next meeting is scheduled for January 11.

Policy Committee

Mrs. Thomas on behalf of the committee with all present voting yes, the Board accepted the entire policy series for a second reading.

District Committee Reports

Character Education

Mr. Delforte reported on behalf of the Character Education Committee which met on November 28. The Committee meet with potential partners including volunteer/paid fire departments, YMCA, Salvation Army and Little Lambs Preschool. The school website has been updated to include all our community partners. The next meeting is scheduled for December 19.

Closing Remarks

Superintendent Farr noted that communication has been sent providing expectations about positive sportsmanship at sporting events.

Upcoming Events

- December 11 - Elementary Winter Concert I-5th Grade Orchestra, Jazz and Chorus
- December 12 - Holiday PRISM Concert
- December 13 - Geography Bee Finals
- December 14 - MS Fun Night
- December 15 - 5th Grade PE Dance Celebration
- December 17 - *Strategic Planning Meeting @ Operations Center*

Adjournment

Upon a motion made by Mrs. Pedzich, seconded Mrs. Thomas, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 7:42 p.m. The next Regular meeting will be on January 14, 2019 at the Operations Center at 6:30 p.m.

Respectfully submitted,

Deborah Sundlov
District Clerk