



The Regular meeting of the Canandaigua City School District Board of Education was held on Monday, October 29, 2018 at 6:00 p.m. in the Canandaigua City School District Operations Center, President Grimm presiding.

- BOARD MEMBERS PRESENT:** Jeanie Grimm, Cheryl Birx, Bill Patrowicz, Michelle Pedzich, John Polimeni, Beth Thomas
- BOARD MEMBERS ABSENT:** Joe Delforte, Megan Personale, Jen Schneider
- LEADERSHIP TEAM PRESENT:** Jamie Farr, Matt Fitch, Brian Nolan, Matt Schrage
- ADMINISTRATIVE TEAM PRESENT:** Brian Amesbury, Vernon Tenney, Jim Simmons, Stephanie Knapp, Rachael Schading, Caroline Chapman, Jen Marafioti, Dan Bowman, Mike McClain, John LaFave, John Arthur, Cary Burke, Eric Jordan
- BOARD DISTRICT CLERK:** Deborah Sundlov
- OTHERS PRESENT:** Drew Bittel, Becky Boseck, Annabelle Cunningham and family

Executive Session

Upon a motion made Mrs. Birx, seconded Mrs. Pedzich, with all present voting yes, the Board of Education approved calling an Executive Session at 6:30 p.m. for review of the medical, financial, credit or employment history of three particular persons leading to the appointment, employment, promotion, demotion, discipline, suspension or removal of a particular person or corporation.

Return to Open Session

Upon a motion made by Mrs. Pedzich, seconded by Mr. Patrowicz, with all present voting yes, the Board of Education returned to Open Session at 6:26 p.m.

Pledge of Allegiance to the Flag

Mrs. Grimm called the meeting to order at 6:30 p.m. with first grader Annabelle Cunningham leading all in the Pledge of Allegiance.

President's Comments

Mrs. Grimm welcomed all in attendance. Mrs. Grimm discussed the move taken to change policy providers. The changeover will be completed by the end of the year and at that time, the Committee will be meeting with our attorney, who also provides a service to review policies.

Superintendent's Report

Every year, during the school budget vote, one of the items you may have noticed which is up for debate is that of the election to the Board of Education. Often times there are seats which are unopposed, occasionally there are seats which are lightly contested. What you may not know is that in order to run for the board, an individual must pick up a petition, achieve endorsements from the community which then makes them eligible to run. Each year when we make these petitions available for the community to pick up, there is a line out the door, people enthusiastically ready to run and donate their time and service to the board of education.

Wait...that is a gross exaggeration...

The fact of the matter is that when the time comes, there are tumbleweeds. People are not lined up, and we are left scratching our heads, saying to a variety of residents and neighbors "have you ever thought of board service?" Which then leads to a lengthy explanation of what being a school board member actually entails

Some people demonstrate a polite passing interest, some people state “now is not the best time but perhaps in the future” and some people laugh at the notion of willingly taking on a role, without any fiscal gain, which can often times place them in compromising or undesirable positions within the community and for what!?

Fortunately, over the years, we have been blessed that the right people can clearly see the “For What?!” Board service is about giving back. Board service is about our community and our children. Board service may indeed be one of the most important contributions a person ever makes. Like it or not, communities revolve around their school districts. Healthy and thriving districts as it relates to academics, the arts and extracurriculars often times mean that the community thrives equally. Strong educational cultures offer a tremendous impact on the culture of a community.

Dr. Martin Luther King, Jr. once said:

*Everybody can be great, because
Everybody can serve. You don't
Have to have a college degree to
Serve. You don't have to make
Your subject and your verb agree
To serve... You only need a heart
Full of grace, a soul generated by
Love!*

Today and every day, I am thankful that not only does our board know how to make their subject and their verb agree, but more importantly they are a board filled with grace and a soul generated by love. A love for this district and this community and a group of individuals filled with Canandaigua Pride. Thank you!

The Board was then treated to a thank you video created by Mrs. Caroline Chapman. The Board was given tokens of appreciation for the Administration team and several associations.

Public Comments

There were no public comments.

Student Representative

Drew Bittel, Student Representative, reported that Academy athletes recently visited the Primary-Elementary School to talk with students about making healthy choices. Many students have dressed up for Halloween. November 9 will be a large Primary-Elementary School Veteran's Day celebration. November is No Shave November with proceeds going to support men's cancer research. Fall sports teams have concluded with sectionals taking place now.

Approval of Minutes

Upon a motion made by Mrs. Thomas, seconded by Mr. Patrowicz, with all present voting yes, the Board of Education approved the Regular Board Minutes of October 15, 2018

APPROVED: MINUTES

September Warrants

Upon a motion made by Mrs. Thomas, seconded by Mrs. Grimm on behalf of Mr. Delforte, with all present voting yes, the Board of Education approved the September Warrants.

APPROVED: SEPTEMBER WARRANTS

0047 General 008308-008312 (Positive Pay)

0049 General 008313-008317 (Positive Pay)

0050 Federal 000412 (Positive Pay)

0051 General 008318-008396 (Check Print)

0052 Federal 000413-000417 (Check Print)

0053 Capital 000314-000315 (Check Print)
0054 General ACH003748-ACH003782
0055 Federal 000418-000419 (Positive Pay)
0056 General 008397-008401 (Positive Pay)
0057 General ACH003783-ACH003806
0058 Federal 000420-000423 (Check Print)
0059 Capital 000316 (Check Print)
0060 General 008402-008534 (Check Print)
0061 General 008535-008537 (Positive Pay)
0062 Cafeteria 001728-001748
V022 Federal 000401 (Positive Pay)
V037 General ACH003725

Educational Presentation

District Wide Safety Week

Principals presented to the BOE on our district-wide safety week. The presentation included how our procedures and protocols have been adjusted as a result of recent training. In addition, they shared observations from those who facilitated drills as well as shared feedback gathered from the staff.

Drew left at 7:34 p.m.

Consensus Agenda

Upon a motion made by Mr. Polimeni, seconded by Mrs. Birx, with all present voting yes, the Board of Education approved:

APPROVED: CONSENSUS AND SUPPLEMENTAL

Business and District Matters

1. Treasurer's Report

the Treasurer's Report for the Period of September 1, 2018 – September 30, 2018. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

2. Budget Status Report

the Appropriation Status Report, which is a summary, for the period of July 1, 2018 – September 30, 2018. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

3. Revenue Status Report

the Revenue Status Report, which is a summary, for the period of July 1, 2018 – September 30, 2018. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

4. Athletic Trips ~ Initial Approval

the request of Mr. Jim Simmons, Athletic Director, for the below trips. Additional information is included as an attachment and will be filed in the Supplemental Minutes File.

- **Varsity Baseball**, Orlando, FL, April 12-17, 2019
- **Varsity Softball**, Orlando, FL, April 14-18, 2019

5. Course Additions ~ Initial Approval

at the October 10, 2018 CIE meeting, the Council reviewed the following Course addition. A thorough review occurred through the department, the building principal, and finally CIE as directed in the District's Curriculum Procedures Manual.

- Forensics 2

6. Course Name Change ~ Initial Approval

At the October 10, 2018 CIE meeting, the Council approved the following course name change.

- From Intro to Programming to Intro to Computer Science

7. Assessment Package Change ~ Initial Approval

at the October 10, 2018 CIE meeting, the Council approved the following assessment package change.

- LOTE Assessment Package – adjustment to Checkpoint A and B exam. Per the State guidelines the LOTE department has chosen for these tests to be written locally.

8. Volunteers

the request of Mr. Vernon Tenney, Academy Principal, for the following volunteers at Canandaigua Academy. A mix of veterans, family members of veterans, and a mental-health professional will be interviewed by small groups of students in English 12 on November 15. They will talk about how military service affected them and their family members.

- **Wendy Whittaker:** OR Nurse at Thompson who served as a combat nurse
- **Randy Boylan:** Canandaigua employee and former service member
- **Todd Fox:** Penn Yan resident and parent of two sons who served in Iraq and Afghanistan.
- **Steve Uebbing:** Former CA superintendent, father of combat veteran.
- **John Schoenberger:** Vietnam veteran who served on the front lines and was involved in some heavy, heavy fighting.
- **Bob Hawkes:** counselor at Rochester Counseling Solutions, counsels veterans suffering from PTSD, anger issues, etc.
- **David Dornford:** Vietnam veteran who currently counsels those returning from service. (Mr. Dornford will also speak with CACC students on November 13.)

9. Presenter

for **Story Laurie (Laurie McIntosh)** at a total of \$800 for her performance for elementary students at the Primary-Elementary Farmers Market.

10. Donation

a donation from Canandaigua **Parent Teacher Student Association** in the amount of \$842.62 to purchase a camera, camera bag, lens, ring light and memory card to be used by the Primary-Elementary Art Department.

11. Job Shadow

Approval for a Job Shadow program at the Academy. CA currently has a Career Internship Program (CEIP) that requires New York State registration. A job shadow program would enable more students to explore career fields of interest. Our current options are limited to students who can schedule a class into their already busy schedule. We often find many students are unable to officially explore career fields or are limited by their own, personal resources. Our goal will be to reduce barriers to enable our students to have a greater opportunity to explore career fields. Students will gain career awareness and real world experience by observing a professional currently in that career field. This

will help the student determine a career path as well as help with understanding the steps they will need to take after high school – college, skills, internships, technical training.

12. Recommendations of the Committee on Preschool Special Education

the recommendations of the Committee on Preschool Education, which is filed as an attachment in the Supplemental Minutes File.

13. Recommendations of the Committee on Special Education

the recommendations of the Committee on Special Education, which is filed as an attachment in the Supplemental Minutes File.

Personnel

1. Non-Instructional Personnel

A. Removals

| <u>Name</u> | <u>Position</u> | <u>Reason</u> | <u>Effective</u> |
|-----------------|--------------------|---------------|------------------|
| Rachael Casella | Teacher Aide | Resignation | 11/2/2018 |
| Louise Brown | School Bus Monitor | Resignation | 11/16/2018 |

B. Appointments

Pending Civil Service approval and NYSED fingerprint clearance where applicable:

| <u>Name</u> | <u>Position</u> | <u>Effective</u> | <u>Rate</u> |
|------------------|-----------------------------------|------------------|-------------|
| Michelle Grandin | Substitute Teacher Aide | 10/29/2018 | \$10.40/hr. |
| Elisa Wirth | Substitute Teacher Aide & Monitor | 10/29/2018 | \$10.40/hr. |
| Zekara Williams | Substitute Teacher Aide | 10/29/2018 | \$10.40/hr. |
| Kristen Crunick | Teacher Aide | 10/22/2018 | \$11.10/hr. |
| Patty Steele | Substitute Teacher Aide | 10/29/2018 | \$10.40/hr. |

2. Instructional Personnel

A. Resignation

- 1) of Alyssa Zacharias who resigned from her Girls Varsity Lacrosse Coach position effective November 3, 2018.

B. Leave of Absence

- 1) Alyssa Zacharias, Instructional Support Teacher at the Middle School, for a pregnancy-related disability leave of absence to commence on or about April 2, 2019 and to end on or about May 14, 2019, immediately followed by an unpaid child-rearing leave of absence to end June 28, 2019.
- 2) Tammy Franz, Business Teacher at the Academy, for a childcare leave of to be determined for an 8-week period. (Estimated to commence in November).
- 3) Elizabeth Carroll, Reading Teacher at the Primary-Elementary School, for a pregnancy-related disability leave of absence to commence on or about January 4, 2019 and to end on or about February 15, 2019.

C. Appointments

The Board of Education of the Canandaigua City School District hereby accepts the recommendation of the Superintendent to appoint the following instructional employees. Eligibility for tenure as a classroom teacher or building principal is contingent upon his/her successful completion of the probationary term and having received composite or overall APPR rating of either "Effective" or "Highly Effective" in at least three of the four preceding years and a rating higher than "Ineffective" in the final year of the probationary period.

- 1) **Kristina Renner** who received her Bachelor's degree in Strategic Communications from High Point University and earned her Master's degree in Elementary Education from the University of Rochester. Ms. Renner is appointed to a long-term substitute 5th Grade Teacher position effective October 12, 2018 through June 30, 2019.
- 2) **Leah Stevens** who received her Bachelor's degree in Psychology and her Master's degree in Literacy from Nazareth College. She has been teaching since 2009. Ms. Stevens is appointed to a long-term substitute Interventionist Teacher position effective November 5, 2018 through June 30, 2019.

| <u>Name</u> | <u>Certification</u> | <u>Effective</u> | <u>Step/Rate</u> |
|-----------------|---|------------------|--------------------|
| Kristina Renner | Childhood Ed 1-6 | 10/12/18-6/30/19 | Step 1 (pro-rated) |
| Leah Stevens | Literacy B-6; Literacy 5-12; Students w/ Disabilities 1-6; Childhood Ed 1-6 | 11/5/18-6/30/19 | Step 1 (pro-rated) |

3) Contract Sub Teachers 2018-2019

the following individual to a Contract Substitute Teacher Position for the 2018-2019 school year at \$110 per day for a guaranteed 108 working days:
Catherine Yaeger, Primary-Elementary School; Effective 10/22/2018

4) 2018-2019 Co-Curricular Assignments

the following individual for a co-curricular assignment at the contractual rate:
Laura Randall Special Education Liaison, HS

5) Winter Coaches

the following individuals to Winter Coach position at the contractual rate:

| <u>Name</u> | <u>Sport</u> |
|-------------------|-----------------------------|
| Black, Robert | Mod B Boys Swimming |
| Bollinger, Mike | Mod B Wrestling |
| Bowe, Bill | Mod B Girls Basketball |
| Brennan, Mike | Varsity Girls Basketball |
| Burgess, Laura | Varsity Winter Cheerleading |
| DeRosia, Valerie | MS Winter Cheerleading |
| DeTaeye, Charles | Varsity Boys Basketball |
| DeVinney, Arlene | Varsity Girls Indoor Track |
| Fitzpatrick, Paul | Assistant Ice Hockey |
| Hulme, Robin | JV Boys Basketball |
| Keys, Chris | Modified B Basketball |
| Kraft, Rebecca | Boys Diving |
| Lopez, Donovan | Mod B Girls Basketball |
| Lubanski, Troy | JV Boys Swimming |
| Madden, Mike | Varsity Skiing |
| Moore, Derek | JV Wrestling |

| <u>Name</u> | <u>Sport</u> |
|--------------------|---------------------------------|
| Moore, Todd | JV Girls Basketball |
| Mullen, Eric | Assistant Wrestling |
| Robbins, Dan | Mod a Boys Basketball |
| Romeo, Rich | Varsity Wrestling |
| Scheemaker, Erik | Varsity Boys Swimming |
| Sutter, Mark | JV Indoor Track .5 |
| Sweet, Adam | Mod B Wrestling |
| Tepper, Mike | Varsity Boys and Girls Bowling |
| Wade, Patrick | Varsity Ice Hockey |
| Wall, Kevin | Assistant Ski |
| Ward, Matt | Varsity Boys Indoor Track |
| Welch, Jeffrey | Strength, Fitness, Conditioning |

6) Interim Substitute Teacher

The following individuals have been recommended for Interim Substitute Teacher position as indicated below at an agreed upon rate for the duration of the assignment:

| <u>Name</u> | <u>Position</u> | <u>Building</u> | <u>Effective</u> |
|--------------------|-------------------------------|------------------------|-------------------------|
| Amber Pawlak | 1 st Grade Teacher | PES | 11/19/2018–1/7/2019 |
| Kerri Ellison | Reading Teacher | PES | 1/4/2019–2/15/2019 |
| Rob Sloan | Math Teacher | HS | 11/5/2018-12/17/2018 |

7) Certified Substitute Teacher

the following individuals as a Certified Substitute Teacher conditional upon verification of certification and criminal history clearance from the New York State Education Department where appropriate.

Christy Malstrom
Matthew Cooley
Kelly Keys

8) Non-Certified Substitute Teacher

the following individuals as a Non-Certified Substitute Teacher conditional upon verification of certification and criminal history clearance from the New York State Education Department and verification of 2 years of college where appropriate.

Nathan Sniffin
Matthew George
Elisa Wirth
Lawrence Lent
Meredith Hutchings
Kevin Palotti
Sean Pelkowski
Michelle Walker
Christopher Taylor
Erin Doran
Zekara Williams
Leigha Leach
Frederick Schantz

End of Consensus Agenda

Four County Update

Mrs. Thomas reported on the October 18 Four County Meeting with Jay Warona, Deputy Executive Director, General Counsel and Director of Legal and Policy Services, New York State School Board Association presenting on school safety.

NYSSBA Update

Mrs. Thomas reported on the New York State School Board Association Annual Convention of October 25-27. She commented it was a wonderful event. She distributed a sticker similar to one that Mr. Gene Mancuso, Superintendent of Schools Honeoye Falls-Lima distributes that reads “My Superintendent is proud of me.”

Upcoming Events

- October 31 - Halloween
- November 1 - *Strategic Planning Meeting @ Canandaigua City Fire Hall*
- November 4 - Daylight Savings Time Ends
- November 5 - *Strategic Planning Meeting @ Middle School*
- November 6 - Frieda O’Hanlon District Written Spelling Contest
- November 9 - Veteran’s Day PES Celebration
- November 9, 10 - Academy Players: On the Razzle
- November 12 - Veterans Day Observed
- November 13-16 - American Education Week
- November 14 - Academy Fall Concert I
- November 15 - CMS Small Ensemble
- November 16 - Audit Committee
- November 19 - Academy Fall Concert II
- November 21-23 - Thanksgiving Holiday
- November 26 - **Regular Board Meeting**
- November 28 - Middle School Concert
- November 29 - K-5 Parent-Teacher Conferences
- November 30 - Early Dismissal K-5
- December 3 - *Strategic Planning Meeting @ YMCA*
- December 17 - *Strategic Planning Meeting @ Operations Center*

Adjournment

Upon a motion made by Mrs. Thomas, seconded Mrs. Birx, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 7:44 p.m. The next Regular meeting will be on November 26, 2018 at the Operations Center at 6:30 p.m.

Respectfully submitted,

Deborah Sundlov
District Clerk