



The Regular meeting of the Canandaigua City School District Board of Education was held on Monday, October 15, 2018 at 6:30 p.m. in the Canandaigua City School District Operations Center, President Grimm presiding.

**BOARD MEMBERS PRESENT:** Jeanie Grimm, Cheryl Bix, Joe Delforte, Bill Patrowicz (*arrived at 6:39 p.m.*) Michelle Pedzich, Megan Personale, John Polimeni, Jen Schneider, Beth Thomas

**LEADERSHIP TEAM PRESENT:** Jamie Farr, Matt Fitch, Brian Nolan, Matt Schrage

**ADMINISTRATIVE TEAM PRESENT:** Brian Amesbury, Caroline Chapman, Stephanie Knapp, Dan Bowman

**BOARD DISTRICT CLERK:** Deborah Sundlov

**OTHERS PRESENT:** Andrew Bittel, Danielle Owdienko, Jim Hecker, Roberta Bittel, Jody Schreiber, Rebecca Elder, Lily Olmstead and family

### ***Pledge of Allegiance to the Flag***

Mrs. Grimm called the meeting to order 6:30 p.m. with first grader Lily Olmstead leading all in the Pledge of Allegiance.

### ***President's Comments***

Mrs. Grimm welcomed all in attendance. Moving forward videos will be done when there is an item that the Board would like to highlight.

### ***Superintendent's Report***

Superintendent Farr welcomed Drew Bittel as the new Board Representative. Earlier in the day several Board members and administrators presented Mr. Peter Jensen, Middle School Assistant Principal, with a Cause for Applause award. Recently he helped a student choking during lunch. Superintendent Farr also handed out a flyer announcing four upcoming Community Conversations for the public to share visions of success regarding the District. Each meeting begins at 6:30 p.m. and the dates and locations are:

November 1 – Canandaigua Fire Hall, 335 South Main Street

November 5 – Canandaigua Middle School Library

December 3 – YMCA, 32 North Main Street

December 17 – Canandaigua School Operation Center, 5500 Airport Road

### ***Public Comments***

There were no public comments.

### ***Student Representative***

Drew Bittel provided the Board with student update that sophomores won the homecoming float and the homecoming game against Victor. The Academy Madrigal Choir and Jazz Choir are fundraising for their April 2019 Carnegie Hall trip. Drew also gave a sports update.

*Mr. Patrowicz arrived at 6:39 p.m. during Student Report  
Drew Bittel left at 6:42 p.m.*

### **Approval of Minutes**

Upon a motion made by Mrs. Personale, seconded by Mr. Polimeni, with all present voting yes, the Board of Education approved the Regular Board Minutes of September 24, 2018.

**APPROVED: MINUTES**

### **Consensus Agenda**

Upon a motion made by Mrs. Pedzich, seconded by Mrs. Thomas, with all present voting yes, the Board of Education approved:

**APPROVED: CONSENSUS AND SUPPLEMENTALS**

### **Business and District Matters**

#### **1. Canon of Literature ~ Final Approval**

the addition to the Canon of Literature at the Academy Crucial Conversations: Tools for Talking When Stakes are High by Patterson, Grenny, McMillian and Switzler. Initial approval was granted on September 24, 2018. This book was available for Board review. The summary was included as an attachment and is filed in the Supplemental Minutes File.

#### **2. Surplus Books**

the request of Mr. Vernon Tenney to declare library books as surplus. These items are outdated and are no longer used. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

#### **3. Student Teacher/Field Experience**

the request of Mr. Brian Amesbury, Primary-Elementary Principal:

<b>Name</b>	<b>Institution</b>	<b>Cooperating Teacher</b>	<b>Dates</b>
Kara Sweeney	SUNY Geneseo	Lisa Cooke	10/25-12/11/2018

#### **4. Volunteers**

the request of Mr. Vernon Tenney for volunteers for the Robotics Team:

##### **School Employees**

Dan Bowman, Tammy Franz, Sonia Henry

##### **Non District Employees**

Karl Dueland, David Russell, Craig Perrin, Caroline Gray, Ray Stein, Brian Snyder, Matt Legge, Sean Manns, Chris Englert, Nancy Gingold

the request of Mr. Vernon Tenney for the below volunteers:

- **Martha Hansen**, a retired ESOL teacher, to work with students on a weekly basis.
- **David Tuttle**, USA Masters Academy, to conduct a Personal Safety Seminar. This will take one PE class period. There is no cost.
- **Chelsea Meyer**, Center for Disability Rights, to help with a particular student who will be participating in bowling.

the request of Mr. John Arthur, Middle School Principal, for the below volunteers:

- **Amy Loblaw**, Resolve of Rochester, to present to an eighth grade health class on teen dating.
- **Rebecca Godwin**, Safe Harbors of the Finger Lakes, to present to students on personal safety. This presentation has taken place for several years.

**Minutes – October 15, 2018**

the request of Mr. Brian Amesbury, Primary-Elementary Principal, of the below volunteers for the 2018-2019 school year:

Denise Lupton, Kylie Loforte, Sarah Caswell, Kerry Battle, Larissa Dundon, Allison Richter, Christina Fratto, Brianne Jennison, Nicole Maynard, Jerusha Dean, Linda DeRycke, Regina Ranieri, Sara Chilson Plante, Peg Snyder, Jen Moles, Jessica Foster, Deb Marshall, Tara Erb, Rachel Pasquarelli, Nikki Thompson, Lori Kovalovsky, Michelle Barrett, Andrea Holmes, Tiffany Yoder, Bill & Sarah Bambach, Becky Milliman, Lauren Shanks, Linda Galante, Karen Maynard, Ashley Whipple, Michael Whipple, Mark Lomber, Melissa Lomber, Kelli Lomber, Nathan Hedger, Pat & Jim Evans, Kelli Lietz, Kevin Patanella, Jaymie Spurling, Sara Calcagno, Nicholas Calcagno, Gail DeMusio, Susan Calcagno, Brett Guyette, Emily Guyette, Becky Preston, Deb Siciliano, Josh Varga, Kristi Varga, Pam Vincent, Erica March, Jason March, Kathy March, Cindy Dunton, Mandy Walsh, Jean Walsh, Brian Walsh, Rosa Ewing, Brendan Fox, Tiffany Fox, Melissa Fox, Julie Robert, Brian Robert, Jennifer Gerken, Aaron Ham, Ester Ham, Stephanie Cuppernell, Michael Cuppernell, Jr., Kathryn Benson, Crystal Herniman, Jeremy Herniman, Kathryn Herniman, Amy Hall, Kathy Miller, Christina Paquin, Ashley Patronski, Stefan Patronski, April Clawson, Alyssa Trox, Michael Trox, Cynthia Kristensen, Rebekah Wachob, Mary Maslanik, Suzette van der Sterre, Billie van der Sterre, Emily Walpole, Janet Walpole, Bob Walpole, Steve Andrews, Tricia Andrews, Marisa Andrews, Elissa Kompanek, Lucy Smith, Gina Viggiani, Stephen M. Richardson, Stephen W. Richardson, Scott Richardson, Mark Fritz, Kellie Fritz, Debbie Rising, Karen Groot, Randy Groot, Heather Groot, Connor Moore, Christina Estey, Allen Estey, Jillian Babu, Mo Babu, Lindsey Topa, Joseph Mallory, Debbie Topar, Kristen Koczent, Gadriel Lamberti, Cecily Lamberti, Donald Lietz, Kelly Roller, Michael Roller, Wendy Roller, Deb Meek, Earon Moroz, Jennifer Lyons, Russell Lyons Jr., Ruth Lyons, Dawn Boyle, Patrick Boyle, Jerily DeWorker, Brianna Nichols, Jennifer Callard, Jamie Callard

the request of Mr. Jim Simmons, Athletic Director, for the below athletic volunteers:

- Cheerleading: Maria Catalano and Corrie Murphy
- Boys and Girls Cross Country: Jack Coons
- Football: David Whitcomb and Alan Almansberger
- Girls Swimming and Diving: John Taylor

**5. Donation**

the request of Mr. Vernon Tenney to accept a donation from **The New York State Council on Leadership and Student Activities** in the amount of \$7,856 to the Music Choral Fund for the purpose of supporting Canandaigua Academy music students to perform with Eric Whittaker at Carnegie Hall in New York City in the spring of 2019.

**6. Accompanists**

the request of Mr. Matt Schrage, Assistant Superintendent for Instruction, for the following standardized remuneration rate for all buildings and accompanists:

Ensemble Rehearsal Accompanist: \$30 per rehearsal service  
Ensemble Concert Accompanists: \$30 per in school Concert Performance  
\$100 per evening Concert Performance  
NYSSMA Solo Festival Vocal Accompanists: \$25 per student

Please approve the following accompanists for the 2018-2019 School Year:

Heidi Bjorling  
Jenny Cerne\*  
Lisa Hough  
Bill Mehls  
Priscilla Yuen  
Cindy Maracle

\*Note, as a district teacher, Jenny only claims event reimbursement for time served outside of her contractual day and immediate responsibilities. i.e.: NYSSMA Solo Festival at CA

**7. Agreements**

an agreement with **Upstate Music Therapy Center, LLC** to provide music therapy services per student(s) IEPs, July 1, 2018-June 30, 2019, rates per contract.

an agreement with **Love2Achieve** to provide Strategic Thinking for the 2018-2019 school year.

an agreement with **Dann Auctioneers, LLC**, for a public auction to be held on October 20, 2018, commission of 30% on the first \$10,000, 10% on the remain sales, minimum commission of \$3,000.

**8. Field Trip ~ Final Approval**

the request of Mr. Vernon Tenney for final approval for the below trip. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

- **NYS CLSA State Conference**, Niagara Falls, NY, November 18-20, 2018 (*initial July 26, 2018*)

**9. Field Trip ~ Initial Approval**

the request of Mr. Vernon Tenney for initial approval for the below trip. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

- **First Robotics**, Cleveland, OH, March 27-30, 2019

**10. Athletic Trips ~ Initial Approval**

the request of Mr. Jim Simmons, Athletic Director for initial approval for the below trip. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

- **Varsity Wrestling**, Windsor, NY, December 27-28, 2018
- **Varsity Ice Hockey**, Ogdensburg, NY, January 18-19, 2019

**11. Audit**

acceptance of the Basic Financial Statement (Ray Wager, CPA) for the year ended June 30, 2018. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

**12. Petty Cash**

approval for petty cash in the amount of \$400 to facilitate Section V ticket sales at events the district will host.

**13. Surplus Equipment**

the request of Mr. Brian Nolan, Assistant Superintendent for Personnel and Support Services, to declare as surplus the below items. These items will be sold at public auction on October 20 2018.

**Tools**

1 planer	1 pressure washer	4 drill presses
1 radial arm saw	1 Delta sander	2 metal saw
1 mill	1 steam pressure washer	1 metal bender
1 bench grinder	1 clay wheel	1 air hose
1 blasting cabinet	60 analog cameras	40 clocks
1 pool pump cabinet	24 doors	1 stainless gang sink
1 lav sink		

**Kitchen Equipment**

1 Uline ice maker	2 small fridge ( <i>do not work</i> )	1 steamer ( <i>does not work</i> )
4 warmers	15 café tables with benches attached	



**Personnel**

1. Non-Instructional Personnel

A. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Stephanie Bach	Food Service Helper	Resignation	9/26/2018
Taylor Pascuzzi	Teacher Aide	Resignation	10/1/2018
Penny McMillan	Teacher Aide	Resignation	10/2/2018
Frank Burke	Head Custodian	Resignation in order to accept another position	10/9/2018
Walter Romashko	Custodial Worker	Resignation in order to accept another position	10/9/2018

B. Leave of Absence

of Calla Mellor, School Monitor at the Academy, for a personal unpaid leave of absence beginning September 13, 2018 for the remainder of the school year.

C. Appointments

*Pending Civil Service approval and NYSED fingerprint clearance where applicable:*

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Jillian Mack	School Monitor	10/1/2018	\$11.20/hr.
Marianne Walker	School Monitor	10/1/2018	\$11.20/hr.
Emily French	Substitute School Bus Monitor	10/15/2018	\$10.40/hr.
Jeremy Rivera	Substitute Teacher Aide	10/15/2018	\$10.40/hr.
Laura Baker	Teacher Aide	10/15/2018	\$11.10/hr.
Kelsey Zahn	Teacher Aide	10/11/2018	\$11.10/hr.
Kathleen Welch	Teacher Aide	10/15/2018	\$11.10/hr.
Michelle Grandin	Substitute Teacher Aide	10/15/2018	\$10.40/hr.
Melanie Bulman	Teacher Aide	10/10/2018	\$11.10/hr.
Amanda Tapke	Teacher Aide	10/9/2018	\$11.10/hr.
Frank Burke	Custodian	10/10/2018	\$13.79/hr.
Walter Romashko	Head Custodian	10/10/2018	\$17.83/hr.
Darryl Lord	Substitute School Bus Driver	10/15/2018	\$14.91/hr.
Wanda Withey	Food Service Helper	10/11/2018	\$11.20/hr.

2. Instructional Personnel

A. Leave of Absence

- i. of Jennifer Rosenbauer, Science teacher at the CACC, for a pregnancy-related disability leave of absence to commence on or about March 27, 2019 and to end on or about May 31, 2019 immediately followed by an unpaid child-rearing leave of absence to end June 30, 2019.
- ii. of Katya Metidieri, Academy English Teacher, for a pregnancy-related disability leave of absence to commence on or about February 20, 2019 and to end on or about April 3, 2019 immediately followed by an unpaid child-rearing leave of absence to end June 26, 2019.

B. Appointments

*The Board of Education of the Canandaigua City School District hereby accepts the recommendation of the Superintendent to appoint the following instructional employees. Eligibility for tenure as a classroom teacher or building principal is contingent upon his/her successful completion of the probationary term and having received*

**Minutes – October 15, 2018**

*composite or overall APPR rating of either “Effective” or “Highly Effective” in at least three of the four preceding years and a rating higher than “Ineffective” in the final year of the probationary period.*

- i. of **Carly Blanding** who received her Bachelor’s degree in Biology from Mercyhurst University. She earned her Master’s in Secondary Education from Nazareth College. Ms. Blanding is appointed to a 1.0 FTE, 4-year probationary position as a Special Education teacher at the Academy with a tenure area of Special Education effective October 1, 2018. This position is available as a result of a resignation.
- ii. of **Melinda Arist** who received her Bachelor’s degree in Sociology from Hobart William Smith College. She earned her Master’s in Literacy from Keuka College. She has been teaching in the public school system for 16 years. Ms. Arist is appointed to a 1.0 FTE, 3-year probationary position as a Special Education teacher at the Primary-Elementary School with a tenure area of Special Education effective November 5, 2018. This position is available as a result of a resignation.

<u>Name</u>	<u>Certification</u>	<u>Effective</u>	<u>Step/Rate</u>
Carly Blanding	Students w/ Disabilities 7-12, Gen.Biology 7-12	10/1/2018	Step 1 (Pro-rated)
Melinda Arist	PreK-6; Special Ed K-12	11/5/2018	Step 11 (Pro-rated)

iii. Interim Substitute Teacher

the following individuals for an Interim Substitute Teacher position as indicated below at an agreed upon rate for the duration of the assignment:

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
David Stein	Math Teacher	Middle School	9/28/2018-11/12/2018
Joseph Kovalovsky	Music Teacher	PES	10/3/2018-3/29/2019
Adam Sweet	PE Teacher (0.5 FTE)	PES	9/10/2018-10/23/2018
Kerri Ellison	Elementary Teacher	PES	9/17/2018-1/7/2019

iv. 2018-2019 Mentors

the following staff members to be Mentors for the 2018-2019 school year at the contractual rate:

<u>Mentor</u>	<u>Intern</u>	<u>Building/Area</u>
Brooke Warren	Kassandra Strack	PES - Speech
Karen Kurowski	Carly Blanding	HS – Special Education

v. 2018-2019 Non-Compensated Co-Curricular Assignments

the following for co-curricular assignments:

<u>Name</u>	<u>Club</u>
Mike Sisson	Creative Writing
Chris Ieda	Fiddle Club
Ashley Madden	Field Hockey
Jason McLaughlin	IMPACT
Kelly Coons	Mural
Jennifer Jordan	PAWS
Nick Dubin	RPG
Nicole Askin	Spanish Club
Diana Chase	Tri-M Music Honors Society

vi. Fall Coach

the following individual to a Fall Coach position at the contractual rate:

Eric Scheemaker	Strength and Conditioning
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vii. Winter Coaches

the following individuals to a Winter Coach positions at the contractual rate:

Matt Ward                      Varsity Boys Indoor Track  
Arlene DeVinney              Varsity Girls Indoor Track

viii. Certified Substitute Teacher

the following individual as a Certified Substitute Teacher conditional upon verification of certification and criminal history clearance from the New York State Education Department where appropriate.

Kylie LoForte

ix. Non-Certified Substitute Teacher

the following individuals as a Non-Certified Substitute Teacher conditional upon verification of certification and criminal history clearance from the New York State Education Department and verification of 2 years of college where appropriate.

Sarah Williams  
Alexandra Smith  
Jennifer Morin  
Kimberly Walters  
Dan Gilbertson  
Alexa Johnson  
Vicki White

***End of Consensus Agenda***

***Board Committee Reports***

**Audit Committee**

Mrs. Pedzich reported on behalf of the Audit Committee which met on October 12. The Committee welcomed new member, Dr. Dawn Hess. Mr. Tom Zuber, Mengel, Metzger, Barr & Co., LLP presented the Basic Financial Statement with no materiel findings. They discussed changes to GASB 75 that looks at retirement costs of retired and current staff. Tax collected is on tract and the auditors will be meeting with club advisors to discuss appropriate financial report.

The next meeting is scheduled for November 16.

**Policy Committee**

On behalf of the Committee, Mrs. Thomas accepted the first and second reading of Policy 6161 Sexual Harassment. Please note, this first and second acceptance at one meeting is because of a state requirement that all business/schools accept within quick timeframe.

> First & Second Reading # 6161 Sexual Harassment

***District Committee Reports***

**Council for Instructional Excellence (CIE)**

Dr. Jen Schneider reported on behalf of CIE which met on October 10. The Committee reviewed the curriculum process manual, approved a course name change and a new course. The Committee also had discussion on the foreign language testing. Mrs. Katie McFarland, Director of Professional Development, provided an update on Professional Development.

The next meeting is scheduled for November 14.

### **District Technology Committee**

Mr. Matt Schrage, Assistant superintendent for Instruction, reported on behalf of the District Technology Committee which met on September 27. The Committee reviewed the three focus areas for this year; 1. Developing a Digital Citizenship/Leadership Program 2. Implementing the Digital Skills Map 3. Promoting the use of Schoology. Committee membership has expanded this school year.

The next meeting is scheduled for October 25.

### **Character Education**

Superintendent Farr reported on behalf of the Character Education Committee which met on September 26. The Committee welcomed several new members. Each building shared out what has been happening in their building. The Community Partner outreach was discussed with creating a catalog and handing out to our Partners.

The next meeting is scheduled for October 17.

### **Safety / Health / Security Committee**

Mr. Polimeni reported on behalf of the Safety/Health/Security Committee which met on October 11. The Committee had a debrief update on Safety Week, which went well. Cameras are still being updated. Bleeding control kits will be handed out to each building emergency team member. Each member will be trained.

The next meeting is scheduled for December 13.

### **Upcoming Events**

- October 22-26 National School Bus Safety Week
- October 24 - Academy Jazz Concert
- October 26 - Superintendent's Conference Day
- October 29 - **Regular Board Meeting**
- October 31 - Halloween
- November 4 - Daylight Savings Time Ends
- November 6 - Frieda O'Hanlon District Written Spelling Contest
- November 9 - Veteran's Day PES Celebration
- November 9, 10 - Academy Players: On the Razzle
- November 12 -Veterans Day Observed
- November 13-16 - American Education Week
- November 14 - Academy Fall Concert I
- November 15 - CMS Small Ensemble
- November 16 - Audit Committee

### **Adjournment**

Upon a motion made by Mrs. Pedzich, seconded Mrs. Thomas, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 6:58 p.m. The next Regular meeting will be on October 29, 2018 at the Operations Center at 6:30 p.m.

Respectfully submitted,

Deborah Sundlov  
District Clerk