



The Regular meeting of the Canandaigua City School District Board of Education was held on Thursday, July 26, 2018 at 4:00 p.m. in the Canandaigua City School District Operations Center, President Grimm presiding.

**BOARD MEMBERS PRESENT:** Jeanie Grimm, Cheryl Birx, Joe Delforte, Michelle Pedzich, Megan Personale, John Polimeni, Jen Schneider, Beth Thomas

**BOARD MEMBERS ABSENT:** Bill Patrowicz

**LEADERSHIP TEAM PRESENT:** Jamie Farr, Matt Fitch, Brian Nolan, Matt Schrage

**ADMINISTRATIVE TEAM PRESENT:** Dan Bowman

**BOARD DISTRICT CLERK:** Deborah Sundlov

**OTHERS PRESENT:** Sarah O'Brien

***Pledge of Allegiance to the Flag***

Mrs. Grimm called the meeting to order at 4:00 p.m. and led all in the Pledge of Allegiance.

***President's Comments***

Mrs. Grimm extended thanks to Mr. Polimeni for hosting a lovely summer get-together with the Board, Administrative Team and District Office.

***Superintendent's Report***

Superintendent Farr informed the Board that the Minutes of June 21 that will be approved later in the meeting have been corrected to show the tenure effective date for Anne Ceddia as July 1, 2018.

Superintendent Farr noted that the entire Administrative team spent two days together the previous week. The team discussed working as a cohesive team. For the 2018-2019 school year Cabinet meetings will change by adding the entire team, meeting once a month.

A proposed update to student transportation was discussed. It is not out of the norm to have over 2,000 changes to student pick up and drop off within the first two weeks of school. These changes continue throughout the school year. This is a safety concern for our students with last minute changes constantly occurring. Superintendent Farr will have a letter issued to families asking for more consistency with changes and for more advance notice.

***Public Comments***

There were no public comments.

***Approval of Minutes***

Upon a motion made by Mrs. Pedzich, seconded by Dr. Schneider, with all present voting yes, the Board of Education approved the Regular Board Minutes of June 21, 2018 and the Reorganizational Meetings of July 2, 2018.

**APPROVED: MINUTES**

***June Warrant Review***

Upon a motion made by Mrs. Pedzich, seconded by Mr. Polimeni, with all present voting yes, the Board of Education approved the June Warrants.



**APPROVED: JUNE WARRANTS**

- 278 Cafeteria 001682-001715
- 260 Federal ACH000085
- 261 General 007705-007707 (Positive Pay)
- 263 General 007708-007716 (Positive Pay)
- 264 General ACH003536-003585
- 265 Cafeteria 001680-001681
- 266 Federal ACH000086-000087
- 267 Federal 000386 (Positive Pay)
- 268 General 007717-007718 (Positive Pay)
- 269 General 007719-007853 (Check Print)
- 270 General 007854-007861 (Positive Pay)
- 271 Capital 000299-000303 (Check Print)
- 272 General ACH003586-003614
- 273 Federal ACH000088-000089
- 274 Federal 000387-000395 (Check Print)
- 275 General 007862-007938 (Check Print)
- 276 General 007939-007942 (Positive Pay)

**Consensus Agenda**

Mrs. Grimm noted there has been concern on the field trip requests and information not easily found. Superintendent Farr will be reviewing and updating the forms.

Upon a motion made by Mrs. Birx, seconded by Dr. Schneider, with all present voting yes, the Board of Education approved:

**APPROVED: CONSENSUS AND SUPPLEMENTAL**

**Business and District Matters**

**1. Treasurer’s Report**

the Treasurer’s Report for the Period of June 1, 2018 – June 30, 2018. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

**2. Budget Status Report**

the Appropriation Status Report, which is a summary, for the period of July 1, 2017 – June 30, 2018. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

**3. Revenue Status Report**

the Revenue Status Report, which is a summary, for the period of July 1, 2017 – June 30, 2018. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

**4. Donations**

the request of Mr. Vernon Tenney, Academy Principal, to discard and donate yearbooks from 2014-2018 to Wood Library and Ontario County Historical Society Museum. Yearbooks from 2000-2003 were previously donated to these organizations. Academy yearbooks staff will maintain three copies of each on file in their office.

<b>Year</b>	<b>Number</b>	<b>Year</b>	<b>Number</b>
2000	1	2001	2
2002	4	2004	5



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2005	2	2006	5
2007	1	2008	5
2009	6	2010	4
2011	4	2012	6
2013	4	2014	15
2015	100	2016	48
2017	72		

the request of Mr. Vernon Tenney to donate a desk made by Jeff Carson for special needs student at the Academy. The student has graduated and will be attending college. The student will be able to take the desk to college.

the request of Mr. Vernon Tenney to accept a donation from David Piazza valued at \$2,105.90. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

the request of Mr. Jim Simmons, Athletic Director, to accept a donation in the amount of \$7,750 from the football booster club to cover the cost of two additional assistant coach's salaries.

#### 5. Attend Canandaigua Schools

the following staff members for their children to attend Canandaigua Schools as universal pre-kindergarten students in September 2018. This is in accordance with Policy # 7130 Non-Resident Students, allowing children of District employees to attend Canandaigua Schools on a tuition-free basis.

- Mr. Timothy Via, Middle School Music Teacher, for his daughter, Maryanne Samuelson-Via.
- Mr. Jeremy Braren, Custodial-Maintenance, for his daughter, Annabelle Rose Braren.
- Mrs. Kaylee Kelley, Middle School Teacher, for her son, Hudson Kelley.
- Mrs. Jill Clingsmith, Primary-Elementary Teacher, for her daughter Elizabeth Clingsmith.

#### 6. Field Trip ~ Initial Approval

the request of Mr. Vernon Tenney for initial approval for the below trip. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

- **NYS CLSA State Conference**, Niagara Falls, NY, November 18-20, 2018 (*initial May 10, 2018*)

#### 7. Athletic Trip ~ Initial Approval

the request of Mr. Jim Simmons for initial approval for the below trip. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

- **Boys Soccer**, Whitesboro, NY, August 27-28, 2018

#### 8. Athletic Trip ~ Final Approval

the request of Mr. Jim Simmons for final approval for the below trip. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

- **JV and Varsity Football**, Livonia, NY, August 21-22, 2018 (*initial May 10, 2018*)

#### 9. Partnership

the request of Mr. Vernon Tenney to partner with Sources of Strength, an evidence based program that demonstrates effectiveness in the prevention or treatment of suicide, mental health, and substance use disorders. The trainers will work directly with our mental health staff. The process will train adult advisors coordinators, recruit and train peer leaders, and planning an implementation of support.



**10. Surplus Items**

the request of Mr. John Arthur, Middle School Principal, to declare the below items as surplus. They are no longer used and not part of the curriculum. They will be sold at auction or disposed of as appropriate.

- |   |                     |
|---|---------------------|
| Fishertechnik kits and parts (all)        | Lego kits and parts |
| Windtunnel and additional parts           | Scanner             |
| Miter Boxes                               | Dremel Bases        |
| Used Bench Vises                          | Vacuum Foams        |
| Foam Cutter                               | Milling Machine     |
| Old Windmill Kits                         | Science kits        |
| Electronic playground kits                | Jointer kits        |
| Scanner                                   | VHS player          |
| VHS tapes                                 | Knex                |
| Capsula                                   | Books               |
| Modular Technology supplies and equipment | Computer Speakers   |
| Standalone printer                        | Wright Bat kits     |
| Paper cutter                              |                     |

the request of Mr. Brian Amesbury, Primary-Elementary Principal, to declare the attached list of books as surplus items. These items are outdated and are no longer used.

the request of Mr. Vernon Tenney to declare the below books as surplus items. These items are outdated and are no longer used.

*Quant a moi Manuel de Preparation* – 11 copies, 3<sup>rd</sup> edition 2005 ISBN 978-0-8384-6052-8  
*Intrigue* – 8 copies, 2004 ISBN 0-13-061858-6

*Quant a moi Manuel de Classe* – 29 copies, 3<sup>rd</sup> edition 2005 ISBN 0-0384-6043-7 & 0-0384-6051-8  
*Dos Mundos* – 72 copies, 7<sup>th</sup> edition 2010 ISBN 978-0-07338521-1

**11. Agreement**

an agreement with the City of Canandaigua for the 2018-2019 school year for two part-time School Resource Officers (SRO's).

**12. Recommendations of the Committee on Preschool Special Education**

the recommendations of the Committee on Preschool Education, which is filed as an attachment in the Supplemental Minutes File.

**13. Recommendations of the Committee on Special Education**

the recommendations of the Committee on Special Education, which is filed as an attachment in the Supplemental Minutes File.

**Personnel**

1. Non-Instructional Personnel

A. Removals

<b>Name</b>	<b>Position</b>	<b>Reason</b>	<b>Effective</b>
Andrea Dzwill	Food Service Helper	Resignation	7/9/2018
Linda Miles	Clerk, Part-time	Resignation	7/31/2018
Michael Crudele	Building Maintenance Asst.	Resignation	8/1/2018
Richard Smith	Custodial Worker	Retirement	8/30/2018



B. Appointments

*Pending Civil Service approval and NYSED fingerprint clearance where applicable:*

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Michael Benson	Student Helper – Custodial	7/1/2018	\$10.40/hr.
Aidan McCarthy	Student Helper – Technology	7/1/2018	\$10.40/hr.
Diane Hixson	School Bus Driver	8/30/2018	\$23.24/hr.
John Peck	School Bus Driver	8/30/2018	\$23.24/hr.
Randy Boylan	Substitute School Bus Driver	8/30/2018	\$14.91/hr.
Patricia Steele	Sub Typist	9/5/2018	\$21.51/hr.
Judith Chambers	Substitute School Bus Driver	7/9/2018	\$14.91/hr.
Kelly Rivaldo	Receptionist	9/4/2018	\$12.32/hr.
Jennifer Miller	Teacher Aide	9/4/2018	\$11.10/hr.

2. Instructional Personnel

A. Leave Of Absence

Heidi Connell, Foreign Language Teacher at the Middle School, forested a personal leave absence for the 2018-2019 school year.

B. Appointments

*The Board of Education of the Canandaigua City School District hereby accepts the recommendation of the Superintendent to appoint the following instructional employees. Eligibility for tenure as a classroom teacher or building principal is contingent upon his/her successful completion of the probationary term and having received composite or overall APPR rating of either “Effective” or “Highly Effective” in at least three of the four preceding years and a rating higher than “Ineffective” in the final year of the probationary period.*

- i. **Joe Sabbour** began teaching in the District 2006 as a Social Studies teacher where he earned tenure in 2008. In 2010, he took a position as a Special Education teacher where he earned tenure in 2012. Mr. Sabbour will now transfer back to teaching Social Studies with the same benefits as he currently holds. This position is open as a result of a resignation.
- ii. **Beth Rothberg** received her Bachelor’s degree in French and Business Administration from SUNY Oswego. She earned her Master’s in Literacy from Nazareth College. She has 8 years of public school experience. Ms. Rothberg is appointed to a 1.0 FTE Long-term Substitute Reading Teacher at the Middle School for the 2018-2019 school year.
- iii. **Courtney Austin**, currently working for the District as a 0.5 FTE Art Teacher, is appointed to a 1.0 FTE, 4-year probationary Art Teacher position effective July 1, 2018.
- iv. **Caroline Chapman** received her Bachelor’s degree in History from William Smith College and her Master’s degree from St. John Fisher College. She earned her Administrative certification as School Building Leader and School District Leader from the University of Rochester, Warner School of Education. She worked for the District as a Social Studies teacher from 2005-2018. Mrs. Chapman is appointed to a 1.0 FTE, 4-year probationary position as Director of Advisement and Communications with a tenure area of Director of Advisement and Communications.



<b>Name</b>	<b>Certification</b>	<b>Effective</b>	<b>Step/Rate</b>
Joe Sabbour	Social Studies 7-12; Special Education K-12	7/27/2018	Step 19
Beth Rothberg	Literacy B-6; Literacy 5-12; PreK, K, and 1-6	9/1/2018-6/30/2019	Step 1
Courtney Austin	Visual Art	7/1/2018	Step 1
Caroline Chapman	Social Studies 7-12; School Building Leader; School District Leader	8/13/2018	Per Contract

v. Extended School Year

the following individuals for the Extended School Year Summer Programs at the contractual rate:

Sam Marren – Substitute Teacher  
Brian Crnkovich – Middle School, Math  
Tedra Gerstner – Middle School, ELA

vi. Contract Substitute Registered Professional Nurse

the following individual to a Contract Substitute School Nurse position for the 2018-2019 school year for 700 hours at \$20 per hour:

Jacqui Tessena

vii. Fall Coaches

the following staff to Fall Coach positions at contractual rates:

Jeff Welch	Varsity Football
Matt Walters	Assistant Football
Zach Gisleson	Assistant Football
Jamie Anderson	Assistant Football
Jim Byrnes	Assistant Football
Benjamin Rose	JV Football
Dan Robbins	JV Football
Bill Bowe	Modified B Football
Todd Moore	Modified B Football
Dave Nieman	Modified A Football
Donovan Lopez	Modified A Football
Mark Annesi	Varsity Boys Soccer
Joseph Sabbour	Assistant Boys Soccer
Eric Ward	JV Boys Soccer
Eric Harter	Modified B Boys Soccer
Eric Marsh	Modified B Boys Soccer
Jackie Corbett	Varsity Girls Soccer
Danielle Owdienko	Assistant Girls Soccer
Skip Kunecki	JV Girls Soccer
Kim Condon	Modified B Girls Soccer
Michael Mahar	Modified B Girls Soccer
Laura Burgess	Varsity Fall Cheerleading
Candace Foley	JV Fall Cheerleading
Valerie DeRosia	Middle School Fall Cheerleading
Matt Ward	Varsity Cross Country
Eric Mullen	JV Cross County
Leanne Ducharme	Modified B Cross Country
Bob Black	Varsity Girls Swimming
Evan Smith	JV Girls Swimming



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Becca Kraft	Girls Diving
Roy Weymouth	Modified B Girls Swimming
Dave Ducharme	Varsity Girls Tennis
Lynne Pierce Morey	JV Girls Tennis
Bruce Hawkins	Modified A Girls Tennis
Steve Verbridge	Varsity Boys Volleyball
Cheri Chinn	JV Boys Volleyball
Pat O'Hara	Modified B Boys Volleyball
Daina Marsh	Varsity Girls Volleyball
Carrie Ferrari	JV Girls Volleyball
Taylor Eike	Modified B Girls Volleyball

***End of Consensus Agenda***

***Committee Assignments***

Upon a motion made by Mr. Delforte, seconded by Mrs. Thomas, with all present voting yes, the Board of Education approved:

**APPROVED: COMMITTEE ASSIGNMENTS**

***Executive Session***

Upon a motion made by Ms. Thomas, seconded Dr. Schneider with all present voting yes, the Board of Education approved calling an Executive Session at 4:16 p.m. for one matter which will imperil the public safety if disclosed, one discussion regarding proposed, pending or current litigation and six matters of discussing employment history of two particular employees in matters leading to the appointment, employment, promotion, demotion or removal of a particular person or employee.

**APPROVED:**  
**EXECUTIVE**  
**SESSION**

***Return to Open Session***

Upon a motion made by Mrs. Pedzich, seconded by Mrs. Thomas, with all present voting yes, the Board of Education returned to Open Session at 5:30 p.m.

**APPROVED:**  
**OPEN SESSION**

***Upcoming Events***

- August 23 - Regular Board Meeting
- August 27 - New Entrant Picnic
- September 4 - Opening Day Events
- September 5 - First Day of School
- September 10 - Regular Board Meeting

***Adjournment***

Upon a motion made by Mr. Delforte, seconded Mrs. Thomas, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 5:30 p.m. The next Regular meeting will be on August 23, 2018 at the Operations Center at 4:00 p.m.

Respectfully submitted,

Deborah Sundlov  
District Clerk